

This Week in Terminal June 16, 2006

[Contents](#)

[ATO News](#)

[HQ News](#)

[Operational Errors](#)

[Focus: Model Workplace](#)

[Reminders](#)

[ATO News](#)

[FAA's Traffic Situation Display at Reagan National Airport, June 14-16](#)

(Source: Kimberly Pyle, ATO Communications)

ATO Communications and FAA Public Affairs want to "bring the Command Center to the airport." The initiative is designed to educate airport customers about the amount of traffic in the sky, by displaying a live feed of Traffic Situation Display data to the public. From June 14 – June 16 next to the public information booth on the main level at DCA the information will be cabled to a flat-screen display showing the live feed to the public, via a connection to the intranet in the FAA tower.

This will demonstrate how weather effects traffic, while setting the stage to showcase FAA's efforts to partner with airlines to reduce delays and congestion, particularly during the busy summer travel season. The demonstration will be staffed during peak hours and printed information will be provided.

(See attached file for picture.)



PICT0837.JPG

[HQ News](#)

[Detail Opportunity in HQ](#)

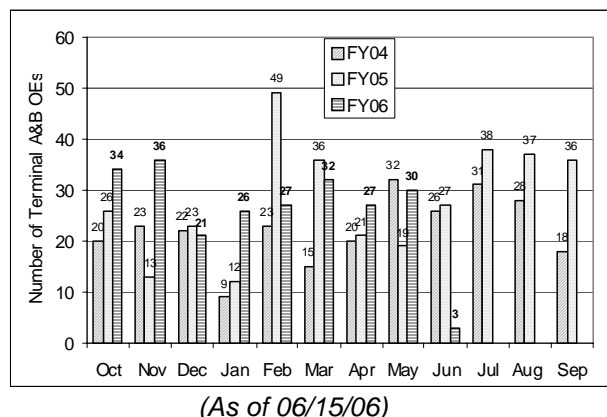
(Source: Alan Feinberg)

The Senior Safety Engineer has advertised for a detail to support the Safety Risk Management (SRM) Program within the Terminal Service. This job includes: (1) Facilitating the development of Safety Risk Management Documents (SRMDs) and other safety documentation (2) Reviewing SRMDs and other safety documentation generated by the product teams (3) Serving as the Terminal Service's representative to the ATO Systems Safety Working Group (SSWG) (4) Conducting SRM workshops in Headquarters and the Service Areas and (5) Assisting in the national implementation of SRM within the Terminal Service. This detail opportunity is open to all engineering disciplines/series. All applications must be received by July 5, 2006, for more information please check: Announcement # FAA-AJT-06-TLP6435.

[Operational Errors \(OEs\)](#)

For this reporting period, the Terminal Service Area is now 5.8 % over our pacing limits to stay on track to meet our goal. This is down from the 6.5% over our pacing goal as of last week and down from the 11 % range several weeks prior. Our pacing goal for the month of June is to remain below 23.

| | Category A & B | All Categorie s | Ceiling FY06 |
|--|-------------------|-----------------------|-----------------|
| Terminal OEs Reported 06/09- 06/15 | 6 | 13 | |
| Terminal OEs for June | 3 | 19 | |
| Terminal OEs for May | 30 | 54 | |
| Terminal OEs FY06 to Date | 236 | 497 | |
| Total Terminal Cat A/B OEs | 236 | | 338 |
| Total System Cat A/B OEs | 435 | | 680 |
| (As of 06/15/06) | | | |



For this reporting period (06/09/06 – 06/15/06), there were 13 overall operational errors reported. There was one category A error and 5 category B errors relating to the following factors:

1. Category A error at N90 due to inadequate speed control on final following a heavy jet
2. Category B error at N90 due to improper strip marking
3. Category B error at N90 due to inadequate judgment
4. Category B error at N90 due to inadequate speed control on final
5. Category B error at N90 due to inadequate speed control on final
6. Category B error at M98 due to lack of situational awareness on an altitude assignment

Focus: Model Workplace

Finding Your Niche

(Source: Viscount Thurston)

You are a one-of-a-kind human being. That means no one else embodies your unique set of experiences, perspectives, values, talents, skills, passions and personality. And that means you have something to offer that no one else can. There is a niche that only you can fill.

Some of you have already come to terms with this and may be firing on all pistons in your job. Others of you may still be seeking your unique niche in ATO. How will you find it?

Take a personal inventory of the attributes listed above (it may have grown since the last time you thought in these terms).

Ask people you trust. You may have missed something in your personal inventory. Others who know us can act as mirrors who reflect back to us what we fail to see in ourselves.

Look around you – and then look some more. Think of ATO as a wide open frontier waiting for you to stake your claim and make your mark. What does the organization need that is sitting in your personal inventory waiting to be used? Or which of your talents combined with the right training would increase your value to the organization?

After you've organized your personal inventory and your targeted ATO opportunities, go to your manager and ask him or her to work with you to create or revise your Individual Development Plan (IDP).

How's that for starters? Yes, it takes a bit of work and not a little courage. But it's worth it. We need what only you can offer.

REMINDERS

[Labor Distribution Reporting \(LDR\) Compliance... Are you 90-100% compliant?](#)

(Source: Christine Hoffman)

All Air Traffic Organization (ATO) personnel play a role in ensuring the accurate and consistent entry of LDR data. Managers and supervisors have the primary responsibility for ensuring LDR compliance within their organizations, including the accuracy of their employees' LDR data. This is why it is so important for managers/supervisors (or their designees) to review LDR Compliance Reports through the Report Analysis and Distribution System (RADS). Reviewing these reports will identify any non-compliance issues that should be corrected for the pay period and will assist in identifying any recurring problems. The ATO goal for LDR Compliance is 100% (for pay period 14, we are working towards 90% compliance).

RADS is the FAA's on-line tool for accessing cost accounting system (CAS) reports, labor distribution reporting (LDR) reports and CAS/LDR project and activity dictionary (PAD). Managers/supervisors (or their designee) at each hub and/or facility should have casual user access to RADS.

In order to request RADS Casual User Access:

1. Please complete the Casual User CBI training located at:

<http://www.faa-elearn.faa.gov/skillport/rads/lessons/index.html>

2. Then complete the RADS LDR Access Form, located at:

http://172.27.136.38:82/cas_rpt_docs/AccessForm.doc

You may utilize the following spreadsheet

<http://atofinance.faa.gov/Downloads/ATORADSOrgTreewithCostCentersasof28APR06.xls> to

find your facility or hub level identifier. The access form should be completed by listing the level you need access to under the Access to Organization box (note this spreadsheet contains all of the ATO). On the access form, it is not necessary to complete the access to project box.

- For example, the Service Area level identifier for Eastern Terminal Service Area is AJTE, the Hub level for the New England Hub is AJTEA, and the facility level for Boston TRACON is TEAA90.

- An example for the Justification for Access Field on the form would be: Casual User Access needed to review compliance reports for [your organization(s)].

3. Once you have completed the form, please fax it to Christine Hoffman at (609) 485-8733. If you need any assistance in completing the form, you may contact Christine at (609) 485-5384.

If you need your password reset at any time or a change to the organization you need to view in RADS, please feel free to contact Christine Hoffman at (609) 485-5384.

If you have any questions about the actual RADS reports (understanding them, reviewing them, using them for improving compliance, etc.) please either call or e:mail Katherine Heine at (202) 385-8688.

The ATO Finance website is a great resource for LDR information, that site is <http://atofinance.faa.gov/LDR-guidance.htm>.

There are also Quality Assurance Resource (QARs) Representatives in ATO-T to assist you, they are:

Terminal Headquarters Lead - Christine Hoffman - 609-485-5384

Terminal Headquarters Alternate - Brenda Wedding - 202-385-8690

Terminal Headquarters Alternate - Kathy Heine - 202-385-8688

Terminal Eastern Service Area Lead - Camille Sprauve - 718-553-2542

Terminal Central Service Area Lead - Dianne Bebble - 847-294-8358

Terminal Western Service Area Lead – Karla Hernandez – 310-725-6573

Safety Awareness

The June Employee Safety Awareness Document has been placed onto the Employee Website. The link to the Document is provided below.

http://employees.faa.gov/employee_services/occ_safety/safety_awareness/

Available Sources of Information

Via EMAIL

This Week in Terminal (weekly on Fridays)

FAA broadcast email messages (variety of subjects from AOA-1, ATO-1, etc)

ATO Leaders Report (sent out to ATO managers bi-weekly and linked to ATO-Online)

WEBSITES

ATO Online (<http://ato.faa.gov/>) (with links to other FAA sites)

FAA employee site (<http://employees.faa.gov>)

ATO Today (one pager updated daily linked to ATO-Online)

Employee Express (www.employeeexpress.gov)

Focus FAA (<http://employees.faa.gov/news/focusfaa/>) (bi-weekly online magazine for all FAA employees)

PHONE NUMBERS

1-800-FAA-News (weekly phone number from Russ and ATO VP's)

ALL HANDS

All Hands Field Telcons: 4th Thursday of each month, 11:00 EST, email reminder goes out with bridge # (Email feedback to Kathleen.bradshaw@faa.gov)

Headquarters All Hands: 2ND Thursday of each month, 11:00 EST - Slater Town Hall, 5th floor, Wilbur Building

NBC Payroll Hotline

With the Department of Transportation's (DOT) successful migration of our payroll system and services to the Department of Interior's National Business Center (NBC) in Denver, Colorado, the process for employees to request assistance with payroll matters has changed. As a reminder, if you have any questions concerning your pay or leave (e.g., salary payment, leave balance, savings bonds, W-2 address, electronic direct deposit to your bank account, special allotments, tax withholding, deductions for benefits, Thrift Savings Plan (TSP), payroll debts, etc.) your point of contact is the NBC Payroll Hotline at 1-800-662-4324. The hotline is open from 8:00 a.m. to 7:30 p.m. Eastern Time, Monday through Friday.

NBC's Payroll Hotline staff is committed to responding to your questions within 24 hours of your initial contact. They may not be able to solve your problem or answer your question in that time frame, but they will contact you and indicate how and when they expect to answer your question. In some cases, questions or issues may require additional research or other efforts to resolve satisfactorily.

NBC is committed to resolving payroll concerns in a timely fashion and has an internal tracking system for all calls they receive. They also have their own internal process for escalating calls if you do not receive a satisfactory response. The DOT Office of Financial Management continually monitors reports from NBC's system to ensure that DOT employees receive timely, high quality service from NBC.

Sincerely,

Bruce Johnson, VP
ATO-Terminal Services